

# Integrated Management System Policy Statement

ECMS Services Ltd is committed to continually improving Quality, Health & Safety and Environmental performance whilst consistently meeting our clients' requirements in specific areas of expertise namely cleaning, window cleaning, refurbishment, landscaping and maintenance.

ECMS Services Ltd is equally committed to managing environmental impacts & preventing pollution by utilising the best possible practices to maximise economic and environmental benefits whilst ensuring the health, safety and welfare of all persons that could be affected by our main processes.

The company aligns processes to achieve compliance with these commitments by implementing and maintaining an Integrated Management System (IMS), forming an integral part of the company's business strategy and designed to meet the requirements of BS EN ISO 9001, ISO 14001 and ISO 45001.

The company is committed to proactively:

Conducting business in such a manner that, as a minimum, ensures compliance with all applicable (current and anticipated) statutory and regulatory requirements, through a programme of continual improvement

Setting objectives and targets that are monitored regularly to assess/enhance improvements in:

- Quality performance
- Safety performance & prevention of work-related injury and ill health
- Environmental performance, pollution prevention, sustainable growth and compliance

Ensuring the health, safety and welfare of our employees, customers and any other persons that could potentially be harmed by our business activities, products and operations

Purchasing products to be as environmentally friendly as possible, so far as is reasonably practicable, by:

- Sourcing raw materials from responsibly managed and environmentally aware organisations
- Maximising recovery of process wastes
- Including recycled materials in our operations

Assessing the risks associated with our work activities and implementing control measures to ensure, so far as is reasonably practicable:

- The needs and expectations of our customers and other interested parties are met
- Activities are managed in line with best practice to control the impact of dust, odour, noise and traffic pollution on local communities
- Working environments, work equipment and systems of work are safe and without risk to health, safety or the environment
- Adequate information, instruction, training and supervision are provided to ensure that target service levels and contractual needs are met whilst ensuring the safety of employees, customers and others

Involving and consulting with employees on matters affecting their health and safety and the environment at business unit and site level Health & Safety/Environmental Forums which review, prioritise and co-ordinate the implementation of significant recommendations arising from safety

monitoring, employee consultation and risk assessment programmes to ensure continual improvement in safety and environmental performance and a commitment to satisfy applicable requirements.

Raising the awareness of all our employees in order that the benefits of meeting IMS objectives are understood

Ensuring all employees are made aware of and understand the IMS policy, procedures and supporting documentation, through consultation and participation, training and provision of information. Compliance is confirmed as a result of formal internal audits and at management review, which is conducted at least once a year.

This policy is publicly available to all interested parties and is reviewed annually to take account of applicable local, statutory, regulatory and customer requirements and any changes in work activity.

A handwritten signature in black ink, appearing to read 'J Grimsley', is positioned above the printed name.

James Grimsley

Managing Director

Date = 02/04/2021

Review Date = APRIL 2022